



POLICY FOR " LOAN AGAINST GOLD ORNAMENTS "

(Reviewed and Approved by the Board of Directors on November 08, 2022)

PREFACE

KLM AXIVA FINVEST is one of the oldest and trustworthy NBFCs operating in India and the KLM gold loan is the ultimate solution for all financial needs. The company provides Gold loans with easy documentation and quick sanctioning process.

Greeting Customer

"A customer is the most important visitor on our premises

He is not dependent on us. We are dependent on him

He is not an interruption on our work. He is the purpose of it

We are not doing him a favour by serving him

He is doing us a favour by giving us an opportunity to do so."

-Mahatma Gandhi

Keeping the above words in mind when a customer enters to our branch /office greets him/her with a friendly smile. This creates a feeling on the customers that they are welcomed at our Branches and results to a positive relation with us. Acknowledge customers quickly to show them you are ready to help and happy to have them in the office. If you are engaged with some other transaction acknowledge new customer as soon as possible so that they know that they are welcomed and valued.

Product:

To provide loans to customers against gold jewelry as collateral security.

Area of Operation:

The Branch will be entitled to consider request of customers whose residence or place of employment within a radius of Rs.20 Kms from the branch. The person who is working near to branch but residence at other places will be also considered for loan by case to case.

Nomenclature:

The loan is given as a Demand loan.



All gold loans will be sanctioned for a maximum tenor of 12 months unless a shorter tenor is specified under a particular scheme/Product.

Eligible customer:

Any individual who are the legal owners of the Gold Jewelry offered as security as per the proof/ declaration of ownership submitted by them and fulfilling the KYC norms as per RBI guidelines.

Purposes:

The loan can be extended to anyone who is having short term fund requirements like working capital for establishment/ expansion of business activity or meeting personal liquidity requirements or domestic needs including medical expenses etc. Loans shall not be used for any money laundering or speculative or illegal or unlawful purposes violating the laws of the Country.

Quantum of finance:

Quantum of finance will be decided on the basis of net weight of gold content of the 22 carat ornaments tendered as security, its purity and subject to RBI guidelines regarding loan to value.

Minimum loan amount per pledge: Rs. 1000 (Rs. One Thousand only)

Maximum Amount: No limit

Field Verification:

Above 5.00 Lakhs gold loan limit Field verification is Mandatory. This field verification is to be conducted by Branch manager/ABM has to verify the credentials by visiting the residence/workplace of the customer and conduct a local enquiry regarding customer KYC, Occupation, credit worthiness, Duration of stay in that place, criminal background if any etc., Accordingly a field verification report (see annexure 1) to be made and it should be approved by the concerned Regional Manager. A copy of approved field verification report should be kept with related loan documents.

Loan to value:

Branches to maintain LTV ratio 75% as per RBI guidelines. The Maximum permissible loan amount will be only the intrinsic value of the gold content therein and no other cost of other elements should be added while evaluating the value of gold.



Quantum and purity of gold that can be pledged and deductions to be considered:

The minimum net weight of gold jewelry that can be considered for pledge is 1 gram. And the minimum loan amount should be Rs.1000/-. The ornaments shall be of minimum 22 carat purity. The weight of pearl, coral or any other stone or foreign material other than gold contained or part of the ornament irrespective of its value shall be deducted from the gross weight of the ornaments to arrive at the net weight for calculating the eligibility for the loan.

Interest and charges:

Interest and other charges to be levied shall be governed by the interest rate policy adopted by committee. The committee shall review the interest rates and other charges periodically and make necessary revisions as per the business requirements.

Interest and other charges to be levied on the loan shall be as per the schemes formulated and amended from time to time. The interest rates shall be decided based on gradation of risk, the underlying principle being higher the risk, higher the interest, within the ceiling rate decided by the Company.

The interest shall be calculated for the actual number of days the loan remains outstanding, including the date of loan disbursement and the date of closure. However, if the borrower closes the loan within 7 days from the date of disbursement, then a minimum interest for 7 days shall be payable. If the amount of interest so calculated is less than Rs.10/- then a minimum interest of Rs.10/- will be charged. A rebate in interest rate may be provided for encouraging timely repayment of interest or closure of the loan on or before the specified tenor as per the scheme.

For the purpose of calculation of interest, a year will be reckoned as 365 days and a month as 30 days. Interest is calculated on 30 days compounding basis.

Closing Charges:

In addition to interest company may also charge closing charges when the borrower closes the loan. This amount is so calculated as per the scheme the loan has been sanctioned.

Penal Interest:

In the event of failure on the part of the borrower to close the loan along with interest and other charges on the due date penal interest will be charged as decided by the Company from time to time and intimated to the borrower shall be charged over and above the regular interest prospectively.



In addition to interest the Company may levy other charges as below. The rate at which such charges are to be levied shall be decided by the Board or a Committee empowered for fixing interest rates and other charges.

1. Security Charges
2. Processing charges
3. Service Charges
4. Documentation Charges
5. Notice Charges
6. Charges for lost tokens
7. SMS Charges
8. Auction expenses
9. Cheque re-issue charges
10. Any other charges as decided by the Board or the Committee empowered by company.

Documentation:

1. Loan Application
2. Stamped Demand Promissory Note and take delivery letter.
3. Terms and Conditions Letter, which also includes declarations of ownership and undertakings by the borrower and acknowledged by him and any other documents that may be specified by the Company.
4. Customer signature has to be taken under Borrowers signature on Application, DPN, and On Revenue stamp, also under terms and conditions portion on the back side of application.

Any one or more of the following Documents specified by RBI as address/ID proof for completing the KYC of the customer.

Identity Proof: Passport/PAN/Driving License/Voter ID card/Ration Card/ Aadhar Card or any other identity card issued by a government authority, PSU or nationalized bank, containing the photograph of the customer

Address proof: If any of the documents taken as identity proof also contains the address of the borrower, no separate address proof is insisted upon. In other cases, the following documents can be taken towards address proof:

Ration card/latest electricity/landline telephone bills/bank passbook/bank/ Aadhar Card or any other documents issued by a government authority, PSU or Nationalized Bank, containing the address of the customer.

KYC Verification: Branch Manager/Assistant Branch Manager/Branch In charge should verify the KYC document with originals and seal should be affixed on the documents "verified with original" with verifying officer signature.

Photograph:



Borrower's photograph and the image of gold ornaments should be captured in the pledge form through the web camera.

The camera surveillance should be ensured in the gold pledging counter.

Jewelry Appraisal:

Purity Check shall be conducted as per the various methods prescribed by the Company to make sure that the jewelry offered for pledge is of an acceptable level of purity. Branches need to appraise the gold ornaments before pledging. Appraisers can look into unique marks on the ornaments. This includes hall marks, trademarks, makers mark etc. These marks are typically very small and can often tell the appraiser what quality of gold and where it was made etc. up to a certain level. While appraising gold ornaments traditional tests such as nitric acid test, rubbing stone test, colour, sound etc. can be done to analyse the purity of gold. The best method of appraising gold ornaments is rubbing stone and Acid test. This will help to find the quality and purity of gold ornaments. The valuation of ornaments must be based on net weight of the gold content only. This is arrived after excluding weight of precious/ semi-precious/imitation stones and threads contained in the ornaments. The weight of all extraneous materials such as wax, string, fastening etc. must be entirely ignored while assessing the net weight. Branches should also round off the net weight of ornaments while assessing the loan limit. Appraisers have to sign the appraisal form as proof of having done the appraisal of gold ornaments. For Gold loan above 10.00 lakhs limit branch has to get assistance of a gold auditor for appraising. In case of non-availability of Gold auditor any nearby KLM Axiva finvest Branch manager/Assistant Branch manager/Branch In charge can evaluate and appraise the gold ornaments.

Each gold ornament and related documents verified by the branch executive should be rechecked by the branch head for its purity, sanction process, documentation etc.

Packing of Jewelry:

Separate packets should be prepared for each loan. All jewelry pledged as security for each loan account must be packed in a single cover. Pledge cover supplied contains unique serial numbers, branches should utilize the pledge cover as per that serial order. The front portion of the cover is a format that branch has to complete all the details like account number, Name of customer, scheme, security details etc. On sealing of cover appraiser and branch head have to affix their signatures. Ornaments should not be kept in the counters for long time. The pledged ornaments verified/checked by both joint custodians should be shifted to strong room without delay. Storage of packets in the safe should be in account wise order. Jewelry final packing and keeping in FBR/strong room should be under the supervision of both joint custodians only. Application cum appraisal form should be kept with the gold ornaments inside the gold loan cover.

Weighing machine:

Ensure the weighing machine is placed in plain surface with controlled humidity, air, and temperature. Ensure periodical calibration is being done and stamped by legal metrology department. Also be cautious about the tare the scale in case any containers are used as ornaments tray.



Before disbursement of the loan, branch executives should enquire with the customers about the ownership of the jewelry being pledged for loan and the loan should be granted only after they are convinced about the genuineness of the borrower and his capacity to own that much quantity of gold. In addition to the above, customers are also required to sign a Declaration of ownership of jewelry offered as security for the loan along with other terms and conditions.

Issuance of Certificate of Purity:

A certificate of purity of the gold jewelry pledged as security for the loan will be incorporated in the Sanction Letter given to the borrower for the limited purpose of determining the maximum permissible loan and arriving at the reserve price for auction.

Only gold jewelry of 22 carat will be accepted as security for the loan. However, in case the purity of the jewelry is found to be less than 22 carat, an option can be exercised by the Company to translate the collateral into 22 carat and state the exact grams of the security accordingly.

Since the purity certificate is issued purely based on the declaration given by the borrower and the standard methods of verification adopted by the Company and in the absence of any fool proof method of assessing the purity of gold, no disputes/claims based on the certificate will be entertained by the Company.

Rate per Gram:

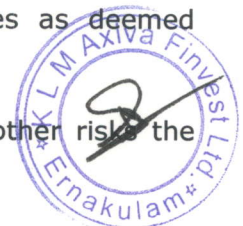
The rate per gram under each scheme will be announced by the Company which will be updated in the CBS and advised to Branches periodically.

Change in rate of interest and schemes will also be updated in the CBS and intimated to branches periodically from Corporate Office.

Safety Measures:

Utmost care is to be taken to ensure the safety of the ornaments pledged by the customer. The following arrangements shall be made by the Branches for the same.

1. All pledged gold ornaments are kept in Strong rooms or FBR safes.
2. The FBR/strong room keys are with joint custody of Branch head and a branch executive. So both joint custodians should be present for opening the FBR safe.
3. Burglar alarms, Closed Circuit Cameras and such other devices as deemed necessary shall be installed in vulnerable Branches.
4. Insurance cover against burglary/fire/natural calamities or such other risks the Company decided and insured against.



The adequacy of the safety measures put in place as also the insurance cover shall be reviewed on an ongoing basis.

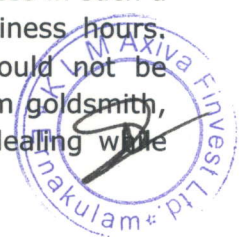
Items not to be considered for accepting as security for the loan:

- Melted bar /Primary Gold/Gold Coins
- Jewelry of a temple/church or any religious institutions.
- Item specified by the Company in the negative list updated from time to time.
- Items where the borrower is unable to give a proof or declaration of ownership.
- Items which are not permitted to be taken as security by RBI
- Items with more than 40% stone
- A new customer coming with all broken items
- Karimani mala/Rudraksham mala
- Items below 18 Carat
- Elas/Watch
- Thali/Magalasootra alone
- Kundan work ornaments
- Broken chain

Gold Loan Takeover:

Normally our company is not much encouraging in taking over of gold loans. Whereas quite often we come across such situations as part of our marketing strategy. Gold loan taking overs involves very high risk because we are funding a loan without proper appraising of gold ornaments. So due care must be taken in the case of taking over of loans. Before finalizing decision of taking over branch should gather the information like total limit, sanction date, any repayment made, present dues, details of ornaments, net weight, Institution where loan sanctioned etc. from the loan token/receipt. Also by personal interaction try to gather maximum information from the customer like, occupation, staying in rented or owned house, occupation, details of work place, credit worthiness, family background, how the ornaments purchased, from where purchased etc. Based on all above information branch can reach to a conclusion whether to proceed with takeover or not. Once finalized the decision of take over branch should do full kyc of the customer. Ensure customer presence at the branch premises and live photo graph should be taken in the case of KYC. All available/possible KYC documents should be collected and verified with original and seal should be affixed and branch head should sign after proper verification.

All takeover irrespective of amount branches should take prior permission from the concerned Regional manager. Limit above 10 lakhs sanction approval has to be taken from concerned Vice President also. A self-declaration in prescribed format has to be obtained from the borrower with every take over. Branch should also collect 02 Nos of signed cheque leaves from the customer for taking over loans above 2.00 lakhs. Confirm cheques are drawn by the customer itself. Field Verification and its approval also to be ensured in take overs above Rs5 lacs. Branch should plan the takeover process in such a way that the security ornaments to reach to us before close of the business hours. Taking over request initiated directly from other financial institution should not be entertained. Due diligence should be taken in case of accepting pledge from goldsmith, pawn brokers etc. As Such branch staff should be more vigilant while dealing while taking over of loans and sanctioning of loans to above category of people.



During gold loan disbursement branch has to encourage the customers for cash less transactions. Branch should always prefer to transfer the entire loan disbursement amount directly to the customer Bank account. If any customer insists for full cash payments the maximum allowable limit of cash payment as per income tax guidelines is restricted to Rs. 1,99,999. Any loan above this limit should be through the bank account of the customer by way of account payee crossed cheque/RTGS/NEFT. The branch should also confirm customer signatures in all payment vouchers.

Interest Collection:

Branches have to ensure that all the gold loan customers are paying interest on monthly basis. For this, regular follow-up should be made by each branch staff for prompt interest collection in all gold loan accounts. Various reports are made available in the branch report folder. These reports can be utilized for identifying the Customers having high LTV loans, high exposure, large amount of receivables not collected etc. Overdue notices should be sent to all customers having overdue more than one month. Ensure sending periodical notices to all defaulting customers. Branch also can track the customers over telecalling and meeting the customers personally at their residence or at work place to remind about their dues. Branch should maintain a NPA register for recording follow-up efforts made by the branch by way of making calls, notice sent details, Personal visit made by staff etc. Branch has to always put in their best efforts in case of interest collection as it directly affects the profitability of each branch.

Renewal of tenure Completed loans:

Depending up on the various schemes and products, loans have different tenures. On completion of tenure loan status will be changed as matured and further part payment will not be allowed on such loans. Our software also updated in such a way that no partial credit will be possible in matured status accounts. As per RBI guidelines tenure completed loans should not be allowed to continue as live accounts. As such, branches should take necessary initiative for renewal/Closure of all tenure completed loans.

Loan Repayment:

Gold loan customers can make repayment by way of cash /cheque or direct funds transfer to KLM Axiva bank account. Cash payment towards repayment at the branch counter is restricted to Rs. 1,99,999/- Repayment of 2 lacs and above is allowed through bank account only. All cash /cheque deposit voucher should be duly signed by the customer and cash voucher should be with

Denomination of currency noted on it. The repayment will be effected in the gold loan account only after confirmation of cleared balance in the bank account.

Release of Gold ornaments pledged:

Ornaments shall be released to the same customer on receipt of full dues including the principal, interest, penal interest and other charges, if any. Release, whether partial or in full can be done only after verification of signature, original KYC documents & customer



copy of the original pawn ticket (Token). The ornaments shall normally release only to the person who pledged it. On releasing of gold ornaments branch has to ensure customer signature at the receipt portion of the collateral security in the pawn ticket. In exceptional cases it can be released to a third party duly authorized by the customer in the prescribed format. Further, branch has to confirm the genuineness of the authorization from the customer directly before any third party release. Upon release of ornaments to third party branch has to ensure a receipt message/mail from the customer regarding acceptance of ornaments. No third party release will be entertained if the customer copy of the pawn ticket is not produced at the time of release.

Periodic Verification of Gold Packets:

All branches should maintain gold in out (gold packet movement) register for updation of number of packets. The register should be updated at the time of keeping the pledged packets inside the FBR and also withdrawal of gold packets from the safe. Physical verification of gold packets should be done at least ones in a month by both joint custodians. Ensure total packets should tally with the gold in out register data and also with loan balance report. At the time of custodian changes the new custodian should invariably confirm physical packets along with register and loan report should tally for the total numbers.

Release of Gold ornaments in the event of death of the borrower and name of the Nominee is not mentioned in pledge form:

In case the customer is deceased, the ornaments will be delivered to the legal heirs as per the procedure stipulated by the Company for settlement of Deceased Loan accounts. The legal heirs shall be allowed to close the loan if they pay the entire dues only and on production of documents as stipulated.

Documents to be collected:

- a) For loans up to Rs.25000/- (Single or aggregate)
Gold loan token, Death Certificate, Family certificate, Authorization letter from the legal heirs authorizing the person to receive the ornaments.ID proof of the person receiving ornaments., Undertaking from the legal heirs.
- b) For loans up to Rs100000/- (Single or aggregate)
Gold loan token, Death Certificate, Legal heir ship certificate, Authorisation letter from the legal heirs authorizing the person to receive the ornaments.ID proof of the person receiving ornaments., Undertaking from the legal heires, Sanction from Regional manager
- c) For loans above Rs100000/- (Single or aggregate)
Gold loan token, Death Certificate, Legal heir ship certificate, Authorisation letter from the legal heirs authorizing the person to receive the ornaments.ID proof of the person receiving ornaments., Undertaking from the legal heires, Sanction from Operations department at Head office.

Nomination:

Nomination facility is available for the gold loans. For availing the nomination facility customer has to nominate a person as nominee of the loan while opening of loan



account. In case of death of the borrower, nominee can repay the entire loan and pledged security can be released subject to production of death certificate of the customer, application for release and a copy of ID proof.

Prevention of fraud:

All kinds of fraudulent activities or attempt to fraud, whether it is by the employees or outsiders, must be brought to the knowledge of the Management as soon as it is detected for proper action as per company guidelines and putting in place preventive measures.

Theft Gold pledge in Branches:

Branches should due diligence and should be more cautious to prevent thieves or their agents pledging gold ornaments with us. As a preventive measure branch should identify the customer, his residence, Occupation, credit worthiness, family circumstances, reasonableness of possession of gold ornaments etc.

This all information shall be logically assessed before grant of loan to any Person. Proper KYC verification, Field verification (above 5.00 lakh loans) etc. can prevent such activities up to certain extent. Branches should not accept and sanction loans to new customers against broken ornaments because such items are more prone to be theft ornaments.

However, in spite of these precautions if the police ask for old ornaments which are needed in any criminal cases registered the same shall be handed over to the investigating officer under due receipt/Mahasar from the Police authorities. In case of receipt a letter from the police authorities for seizure of gold ensure delivery of gold to police is only after recommendation by regional manager and written approval from the corporate office. Branch should also demand and obtain a copy of FIR and Mahasar for our records. Branch has to ensure KYC of the borrower with a clear photograph along with all loan documents are available and it should be separately kept in a file. Branch should send a final recall notice to the borrower in the format prepared by Advocate. All theft cases in which police have seized the ornaments, besides sending final recall notices branch should seek all avenues to recover the loans from the customer itself. If the branch finds no recovery possible, they should inform corporate office through concerned Regional manager for initiating the Insurance claim. The claim process should be initiated by the branch by arranging the required documents for submission of insurance claim.

List of documents required for submission of Insurance Claim:

Presently we KLM Axiva finvest having insurance policy which cover the losses due to pledging of theft gold, spurious gold etc. The claims are subjected to no staff involvement or negligence occurred from our staff. In staff involved cases the concerned have to make accountable and FIR should be filed against staff also for processing the claim. List of documents required to submit before insurance company are listed below:

1. KYC documents verified with supervisor
2. Loan account application form



3. Loan documents obtained including pledge form, appraiser report.
4. Details of gold ornaments pledged by the borrower
5. Loan account statement
6. Date of discovery of a fraud by the company and its basis with supporting documents.
7. Seizure of Stolen Gold ornaments – documents furnished by the Police authorities
8. Complaint lodged with the Police authorities by your company for the fraud committed by the borrower
9. F.I.R registered by the Police authorities based on the complaint of cheating by the borrower registered with the police authorities.
10. Status of police complaint
11. Details of recovery till date from the borrower and steps proposed to be taken for recovery
12. Notice for recovery issued to the borrower.
13. Investigation report on the incident by H.O. / other departments of company on the incident of fraud by a borrower.
14. Claim form duly completed.
15. Any other details not recorded above relevant to the incident/loss / claim may also be furnished.

Spurious Gold/Stolen Gold:

When there is an attempt for pledging spurious /low quality or stolen gold, the matter should be reported to the Regional Manager, Operations manager at Corporate Office, Audit in charge and the Vigilance Officer at the Corporate Office with full details of the customer and photo of ornaments.

Inspection:

All Branches will be periodically inspected and audited by internal audit staff at regular intervals specified by the Company. The audit Department will, at random, verify the quantity and purity of gold ornaments accepted by Branches for pledge. They will also audit various accounting procedures followed at Branches and ensure that the circular instructions issued by the Company from time to time are strictly being adhered to. (For more details see the audit manual)

Auction:

Auction will be initiated, if the loan account is not closed on completion of tenure or decrease in realizable value of security due to fluctuations in gold price. Branch should inform the customer about the over dues/Loan recall through SMS, notices/Registered notices at frequencies stipulated by the Company. The ornaments will be auctioned after giving a minimum of 14 day's prior notice by way of an auction notice sent to the customer. The auction will be announced to the public through advertisements published in at least 2 newspapers, one in vernacular language and another in a national daily newspaper. The proceeds of auction, net of auction related expenses and incidental charges shall be appropriated towards the loan outstanding. The Company may decide to recover the shortfall, if any, after such appropriation by resorting to various steps including legal action. Excess, if any, shall be refunded to the customer. GST as



applicable will be recovered. Procedure as out lined in the auction policy approved by the company will be followed. (For more details, see auction policy)

Follow up of systems and procedures:

Company provides adequate training to the Branch staff, Branch heads, and to the units responsible for internal control. Any loss /damage/ reputation loss to the Company due to the procedure lapses will be viewed seriously and the employee responsible for the same held responsible for the same. This liability may get extends to police cases, Civil/Criminal suit, salary recovery, stoppage of other benefits and perquisites, attachment of movable and immovable assets of staff involved etc. So all staff concerned are advised strict adherence of policy guidelines while processing and sanctioning the gold loans.

(Annexures attached)

- Annexure 1. Field verification Report.
- Annexure 2. Declaration Take over loan.
- Annexure 3. Request for permission to take of over from other institutions.
- Annexure 4. Declaration by legal heirs of the deceased.
- Annexure 5. Authorization by legal heirs of deceased.



KLM AXIVA FINVEST LTD
FIELD VARIFICATION REPORT

(To be submitted to Regional manager for loans above 5.00 Lakhs and loans above 10.00 lakhs to the Vice president by scanned copy)

1	Name of Region	
2	Branch Name with code	
3	Name and Customer ID Number of the customer	
4	Address of the Customer	
5	Occupation of the customer (Specify)	
6	Amount of Loans sanctioned as on _____	
7	Total Number of Loans	
8	Total Number of loans more than 6 months	
9	Total number of loans more than 9 months	
10	Who referred the customer	
11	Total Number of an audited.	

I confirm, having visited the residence/Office/Business Place of the above customer on _____ (Date of Visit), Verified his/Her credentials and found that he/she is credit worthy and capable of repaying the loans. Neighborhood enquiry has revealed that customer/borrower is a person with integrity and good standing and financial capacity to own the gold pledged.

Kindly approve our action in granting the loan

Signature of BM/IC

Name & ID of BM/IC

Date:

RO/House only

Sanctioned/Rejected

Signature of sanctioning authority:

Name of ID and Sanctioning Authority:

Sanction Ref No& Date: _____



Take-Over Loan Declaration

From,

Name: _____ S/o. /D/o.: _____ Address: _____

District: _____ PIN: _____

To,

The
Manager,
KLM Gold
Loan,
Branch: _____

Dear Sir/Madam,

Sub: Take over

- 1) I have availed a loan of Rest. _____ (in words _____) against Pledge of gold Ornaments as details hereunder from _____ Institution) on _____ (Date) as evidenced by Pawn ticket no. _____ from the above referred Institution (copy enclosed). I certify that the Loan availed by me from the above referred Institution is regular in all respects and I have complied with all the terms & conditions stipulated by the above referred Institution.

Details					Grand Total
S.no					
Particulars of Gold					
Gross Weight					
Net weight					

I also enclose evidences of the Identity and Proof of residence (KYC requirements) as under:

- 2) I would now like to shift the above referred pledge and account from referred Institution to your Company branch _____ (KLM-Gold Branch Name).
Because of _____ reason to which arrangement you have consented.



I acknowledge receipt of an amount of Rest. (Rupees _____)
from you on the clear understanding that it will be utilized only for closing my gold
loan account with the above referred institution. I under take to pledge with you
the above mentioned Gold Ornaments Pledged by me in Under Gold Loan number
_____ Dated _____ Furs. _____ (Rupees)

_____ Only) in to effective custody and
hold you responsible from any loss or loses that may be sustained for any reason
what so ever during the transit or transportation of the said gold Ornaments from
the above institution to your branch. In the event of my failure to deliver the gold
ornaments to you of any reason what so ever, I under take to refund the full
amount immediately along with interest and charges as may be applicable.

- 3) As consideration for having received the cash facilitate closure of my loan account
with the above referred institution I confirm having delivered to your two
postdated Cheque No. _____ and _____ drawn
on _____ For Rs. _____. I under take to have the
Said Cheque honored in the event of you deciding to present the same for
payment at your Sole discretion.
- 4) I certify that the Gold Ornaments mentioned above are my own property and I
have a clear and marketable title thereto.
- 5) I agree to comply with all the terms and conditions applicable to the gold loan you
propose to sanction to me against pledge of the above mentioned gold ornaments.

Yours
Faithfully,
Date:
Place:

(Name & Signature of Customer)



Request for permission to Takeover of loans from other Institutions

(Up to 9.99 lakhs Appraisal /Recommendation by Branch head and Sanction by Regional Manager) (Rs.10.00 lakhs and above Appraisal/Recommendation by BM and RM Sanction by VP)

Loan Amount: Rs. _____

1	Name of Branch and Branch Code	
2	Name of the Borrower and address	
3	Occupation of the borrower If business specify Business	
4	In your assessment the borrower has financial capacity to own the gold pledged. If not what is the source of gold	
5	Name and address of Institution from taking over	
6	Loan details: Date of Initial sanction: Loan Limit: Rs. _____ Total Interest :Rs. _____	Total Outstanding: Rs. _____
7	Any repayment made if so details	Date : _____ Amount:Rs. _____
8	Whether full KYC formalities complied with live photograph	
9	Whether Existing Customer YES/NO If yes 2) Any adverse remarks by auditor: Yes/No (If Yes Details) 4) Whether Customer having any O/s loans above 1 year	Total O/s incl. proposed limit:Rs. _____
10	Whether signed cheque leaves obtained above 2.00 lakhs	Cheque Nos _____
11	Whether Stamped and Signed declaration/Affidavit obtained	
12	Whether field visit conducted and approved as per extent guidelines	



13	Whether loan appraisal/Net weight of gold ornaments assessed for loan eligibility as per existing guidelines and satisfied.	
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Appraisal & Recommendation by BM/RM:

_____Sanctioned by RM/VP:

Place: _____

Date: _____



UNDERTAKING BY LEGAL HEIR/S IN RESPECT OF RELEASE OF GOLD ORNAMENTS PLEDGED AS SECURITY IN CASE OF DEATH OF BORROWER

(To be stamped with Rs.100)

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WHEREAS

Sri/Smt.
..... (Name and full address including phone number of the deceased) who pledged gold ornaments weighing grams as collateral security in Loan Account No(s).....with M/s Branch for a loan amount of Rs. has expired on The attested true copy of the Death Certificate of the said Sri/Smt. issued by of Corporation / Municipality / Panchayat is produced herewith.

AND WHEREAS I/We (name/s and full address of the heir/s) am / are the legal heir /s of the deceased and am / are entitled to inherit to all the assets owned by the deceased person.

AND WHEREAS the deceased Sri /Smt has not left behind a will and died intestate.

I/We hereby undertake to indemnify the said M/s. KLM Axiva Finvest Ltd Branch, their successors or assigns from any liability arising on account of the said company releasing the above mentioned gold ornaments to me / us.

Dated at (Place) on this the day of 20.....

legal heir/s)

Witnesses:

(Signature, Name and address of the



(Annexure 05)

AUTHORISATION FORMAT TO RECEIVE ORNAMENTS ON BEHALF OF LEGAL HEIRS APPLICABLE IN CASES OF DEATH

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A) IN THE EVENT OF LEGAL HEIRS AUTHORISING ONE OF THE LEGAL HEIRS AMONG THEM.

I/We..... son / daughter / wife
of.....
and /or..... son / daughter / wife
of.....
I and /or..... son / daughter / wife
of.....
residing at
No..... are the legal heirs of Sri /
Smt.....who died on

I/
We.....
..hereby authorize my / our father / mother / son / daughter / brother / sister
/..... Sri / Smt.....whose
signature is attested hereunder, to receive the gold ornaments
weighinggrams, pledged by the above
said.....with M/sBranch on production of the
original Gold Loan Token / Receipt No.(s)..... Dated.....

Dated this the..... day of20....

Signature of Legal heirs

Sri / Smt..... (Authorized legal heir) will sign
as

Attested:

.....

.....

(Name and Signature of Legal heir/s)





**KLM AXIVA
FINVEST LTD**

(Formerly known as Needs Finvest Ltd)

CIN: U65910TG1997PLC026983

**KLM AXIVA FINVEST LTD
DEMAND / AUCTION NOTICE**

From:

KLM Axiva Finvest Ltd,

Branch:

Mr / Ms

.....

.....

Sir/Madam,

You have taken a gold loan of
Rs. from KLM Axiva Finvest Ltd
from branch,

Please find the details below,

Loan Number	:	Loan Amount	:
Loan Date	:	Loan Interest	:
Other Charges	:	Additional Interest	:

Gold Weight : Gram

Total Amount till date

- 1, It is observed that your loan amount related to the loan number has exceeded the due date and also the amount payable is more than the value of the gold pledged with KLM Axiva Finvest. You have not responded to our request to pay the loan amount, interest and other charges; also you have not closed the loan account,
 - 2, Since you have not paid the principal amount and interest within the due date as committed by you, we have the right to keep your pledged gold for public auction, If the amount received from the auction is less than the amount you owe to pay, we have the right to get the remaining amount from you,
 - 3, If the value of the pledged gold is less than the amount mentioned in the loan receipt, the difference amount should be paid as cash or gold valued equivalent to the amount, whenever requested by the company, Else the company has the right to demand you to repay the loan amount, interest and other charges before the due date of the loan, We, find that the amount you have paid till date, towards the gold pledged is less than the amount you owe to pay the company,
- We are giving you a last and final opportunity to pay the total amount payable on or before as per this notice, You will also be responsible to pay the interest amount from till the day of remittance, If you fail to repay the loan amount, interest and other charges, we will auction and sell the gold,

Date:

Place:

KLM AXIVA FINVEST LTD

Authorized Signature



(Note: please ignore this notice, if you have already paid the amount and closed the loan)